



राष्ट्रीय प्रौद्योगिकी संस्थान अरुणाचल प्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ARUNACHAL PRADESH
(शिक्षा मंत्रालय, भारत सरकार के तहत राष्ट्रीय महत्व का संस्थान)
(Institute of National Importance under Ministry of Education, Govt. of India)
जोटे, अरुणाचल प्रदेश -791113, भारत
JOTE, ARUNACHAL PRADESH -791113, INDIA
ई-मेल E-Mail: nitarunachal@nitap.ac.in/registrarcell@nitap.ac.in
वेबसाइट Website: www.nitap.ac.in, फोन Ph: 0360-2954549

Notice of Expression of Interest (EoI)

Sub: **EMPANELMENT LEGAL ADVISER/STANDING COUNSEL**

National Institute of Technology Arunachal Pradesh intends to empanel Advocates/Law firm for representing it before different Courts for rendering Legal services etc. Interested eligible Advocates/Law firms may send their application in the format attached hereto. Eligible Advocates/Law firms may send their Expression of Interest in the format prescribed, Registrar, National Institute of Technology Arunachal Pradesh, Jote, Papumpare District, Arunachal Pradesh, P.O:- NIT Jote, Pin: 791113, India on or before 03.09.2024.

1. The terms used will have the following meaning:

- (i) 'Advocate' means an advocate, entered in any roll of advocates under the provisions of Advocates Act, 1961.
- (ii) The Court shall mean and include any tribunals, Sessions Courts, District Court, High Court, or Supreme Court.

2. Tenure of Empanelment:

The initial empanelment of the Advocate(s) will be for a period of 11 months and to be extended up to three years based on mutual consent. National Institute of Technology Arunachal Pradesh reserves the right to terminate the empanelment of any Advocate(s) at any time.

3. Eligibility:

In order to be eligible for applying for panel advocate should

- (i) Be enrolled / registered as an Advocate with Bar council and Bar Association
- (ii) Should have minimum experience of 15 years handling Civil, Criminal, Service and Labour matters, Tender matters, Mining and other relevant laws.
- (iii) For law firm - they should be minimum 10 years old with Advocates having more than 15 years of experience.

4. Duties of the Panel Advocate/ Counsel

- (i) Representing NIT Arunachal Pradesh before various Courts with highest professional standards whenever they are engaged.
- (ii) Provide Legal advice / opinion any matter referred to the Advocate for their opinion.
- (iii) Furnishing the certified copy of the order / Judgment of the cases attended by him / her/law firm as early as possible after the pronouncement of Judgment / Order.
- (iv) If required, assist Senior Advocates engaged in particular case before Supreme Court, High Court and other Judicial Bodies.

- (v) Update and inform all development in the designated cases, date of hearing order of the Court and giving his opinion regarding future course of action against the Judgment /Order.
- (vi) Assist the Management with alternative legal strategy for successfully defending the case.
- (vii) Perform other duties of legal nature which may be assigned By the Company.

5. General Instructions:

- a) The empanelled advocate / Law firm shall not advice any party or accept any cases against NIT-Arunachal Pradesh in which they have appeared or likely to be called upon to appear for or advice which is likely to affect or lead to litigation against NIT-Arunachal Pradesh.
 - b) If the Advocate happens to be a partner of Law firm or Solicitor, he shall inform the Law firm not to take up any case against NIT-Arunachal Pradesh in any Court of Law/ Tribunal / Commission or any appeal or revision arising out of those cases.
 - c) The empanelled advocate shall have right to private practice which should not interfere with or be in conflict with efficient discharge office duties as empanelled advocate of NIT- Arunachal Pradesh.
 - d) Company reserves the right to empanel the Advocate of its choice.
6. Documents to be furnished: Application should contain bio-data as per the format given in Appendix. The self-attested copies of following documents to submitted with application.
- (i) Registration/ enrolment with Bar Council.
 - (ii) Identity Card issued by Bar Association/ Bar Council.
 - (iii) Copies of empanelment with other organization if any.

FORMAT OF BIO DATA

- 1. Name of the Advocate:-
 - 2. Date of Birth:-
 - 3. Educational Qualifications:-
 - 4. Date of Enrolment and name of the Bar:-
Council (Enclose copy of enrolment certificate)
 - 5. Period of Practice:-
 - 6. Details of Experience/ Practice:-
 - 7. Courts where the Advocate is regularly practicing.
(Enclose Bar Association Membership Certificate)
 - 8. Date of enrolment as an Advocate and Registration Number
 - 9. PAN Number
 - 10. Bank Detail:-
 - 11. If the partner/ engaged in a firm / Institution, name(s) of firm(s) and
Other partners
- Please attach your detailed resume if necessary.

Declaration

I declare that I have never been penalized by any Bar Council in any Disciplinary proceedings. I also undertake to maintain absolute secrete about the cases of NIT Arunachal Pradesh.

Signature of Advocate:

Name:

Address (Office/Residence and Chamber):

Mobile No.

Fax No.:

Email:

Schedule of fee

Sl.No.	Item of Work	High Court/CAT fee	District Court and Other Courts.
01	On case to case basis providing opinion, conferencing, Drafting WP, Appeal, Counter affidavit)		
02	Hearing		
04	Clerkage		
05	Fee for drafting, filing caveat		

Signature